



**Bradley County/Healthy Community Initiative (HCI)
Bradley Memorial Hospital (BMH) Funds
REQUEST FOR APPLICATIONS GENERAL PROCEDURES
2009**

Bradley County grants are awarded on a project-by-project basis to those applicants earning the highest rating following a competitive evaluation of eligible applications. *Bradley County grants will only be awarded for capital projects.*

Projects recommended for funding through the Healthy Community Initiative (HCI) Committee will be reviewed and require approval of the County Commission.

Application Deadline

Applications will be accepted through **August 31, 2009**. Applications received later than 4:00 pm on this date or with a postmark of later than midnight on this date will not be considered for funding in the current year. **The original and nine (9) copies of the application are required by the application deadline.**

Mailing: Office of the County Commission—Attention: Amy Moore—
P.O. Box 1167—Cleveland, Tennessee 37364
Physical Address—Bradley County Courthouse Room 105, 155 Ocoee Street—
Cleveland, Tennessee

Funding Priorities

The proceeds from the sale of the hospital are for the benefit of the entire community. Funds will only be awarded for projects that “benefit the citizens of Bradley County in the following areas: Healthcare, Wellness and Quality of Life”.

Healthcare- Programs or projects that have the purpose of serving unmet health care needs within the community, regardless of ability to pay.

Wellness- Supporting programs or projects that have the purpose of educating the community on the physical and mental aspects of maintaining and improving one’s health.

Quality of Life- Programs or services that enhance or improve the physical and mental health of the citizens of Bradley County.

The Bradley County Commission identified the following issues for primary consideration:

- Capital projects, more specifically the VA Nursing Home, that leverage other funding such as State, Federal or grants from private foundations
- Capital projects that will provide recreational opportunities for Bradley County citizens
- Capital projects that provide safe public drinking water for Bradley County citizens

Eligible Applicants

Eligible applicants include local governments (Bradley County, City of Cleveland, and City of Charleston), state agencies, commissions or boards established by local governments, agencies established by the state of Tennessee, 501(c) 3 organizations and religious organizations as outlined below.

Religious Organizations

To be eligible for funding a religious organization must follow the following guidelines:

1. The recipient may not use direct government funds to support inherently religious activities such as prayer, worship, religious instruction, or proselytization.
2. Any inherently religious activities that the organizations may offer must be offered separately in time or location from services that receives assistance.
3. Recipients cannot discriminate on the basis of religion when providing services.

Applications received that are not from one of the eligible applicants listed above will be rejected.

NOTE: Projects that would be ordinarily funded as a regular part of local government will not be considered for funding.

Project Costs

This is a reimbursement grant. Reimbursements will take place according to the implementation schedule outlined in the contract.

Accountability

The grant recipient will be responsible for the following:

1. All capital projects are required to submit a copy of building, engineering and/or architectural plans.
2. With each request for reimbursement, grantees must demonstrate that benchmarks are being met according to the implementation schedule laid out in the grant application and contract.
3. Accounting System - Each recipient is responsible for maintaining an accounting system which meets generally accepted accounting principles and for maintaining financial records to properly account for all grants and matching funds. A detailed report of how the grant funds were expended is required at the end of the project or at one year after the contract was signed. This may also be required at other times as determined by the HCI if grantee is not meeting the implementation schedule in the grant application.

4. Grant and Contract Accountability Policy - The applicant will fulfill the conditions of the written contract.

NOTE: The grantee is responsible for any costs in excess of that awarded initially. Sponsors should carefully control cost increases and overruns as they may jeopardize completion of the project. If the recipient decides not to complete a project, they will reimburse the original grant amount to Bradley County.

Match Requirements

Bradley County prefers to distribute funds that will be matched by other funding sources such as state grants or private foundation grants. The match will be set by the HCI and will vary on a project-to-project basis.

A signed and dated statement from the chief elected or appointed official of the organization outlining applicant's commitment to match the requested grant must be included with the application. If the match will come from a third party, include a letter verifying the funds from the organization.

Preliminary plans will not be funded. No reimbursement requests for funds that were spent prior to the signature of grant contracts will be considered.

United Way Hospital Proceeds

Applicants are not permitted to apply for/receive hospital proceeds from both Bradley County (HCI) and the United Way Proceeds in the same grant cycle. Carefully review the funding priorities of both bodies before applying for a grant.

Timeline

The County Commission approved the following timeline for the current grant round:

Three workshops held during July
Request for Applications due on August 31st
Review applications during September
Award Announcements on October 1st

Grant Workshops

Organizations interested in applying for a Bradley County Grant are required to attend one of the three Grant Workshops hosted by the United Way. All workshops will be held at the Cleveland/Bradley County Chamber of Commerce.

The Grant Workshops are scheduled for the following dates and times:

Wednesday, July 8th, 9-11 a.m.
Tuesday, July 14th, 1-3 p.m.
Thursday, July 16th, 3-5 p.m.

